

IN THE CIRCUIT COURT OF COOK COUNTY, ILLINOIS
COUNTY DEPARTMENT – PROBATE DIVISION

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) Amended General Order
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AMENDED GENERAL ORDER
CONCERNING ELECTRONIC SEALS

This Amended General Order supersedes the General Order Concerning Letters of Office dated September 12, 2022. It is entered in response to reports of third party refusal to accept electronic seals on certified copies and Letters of Office for lack of a raised seal.

IT IS HEREBY ORDERED THAT EFFECTIVE IMMEDIATELY:

1. The Clerk of the Circuit Court of Cook County (“the Clerk”) no longer issues raised seals on certified copies, including on certified Letters of Office. The Clerk now exclusively uses electronic seals. Electronic seals shall be sufficient evidence of the validity of certified copies, including certified Letters of Office. Third parties shall rely on this Amended General Order and accept the electronic seal affixed to certified copies, including certified Letters of Office, without a raised seal.
2. Any third party’s refusal to accept certified copies, including certified Letters of Office, for lack of a raised seal will subject them to appear before the court via motion or petition seeking reimbursement for the costs parties incur as a result of the third party’s refusal to accept certified copies, including certified Letters of Office, with an electronic seal, including attorneys’ fees.
3. Attorneys and estate representatives may present this Amended General Order to any third party who refuses to accept certified copies, including certified Letters of Office, for lack of a raised seal.

Dated: July 14, 2023

Enter:  #2012
Daniel B. Malone
Presiding Judge – Probate Division

